Authority to Enquire/ Operate Policy

To assist in the maintenance of health cover policies, we offer customers the ability to nominate a 3rd party to carry out a limited range of policy activities. This can be helpful if you need a friend or relative to make enquiries, order statements or make payments on your behalf.

To protect you, and to ensure that we can meet our obligations to protect the privacy and security of your policy and claims information, this 3rd party authority does not extend to all types of policy maintenance. Should you need someone to act on your behalf in this way, you may wish to consider obtaining a Power of Attorney for that person.

Before providing this 3rd party authority, you should also consider whether it is necessary and, whether we have alternative methods of transacting that can assist you (such as online claims that allow direct credit of benefits into your bank account and direct debit of premiums).

Please read the information below carefully and provide all information. We suggest you keep a copy of your completed Authority for your records.

Policy holder details

Note: Only the policyholder or a partner with partner authority can add a 3rd party authority to enquire/operate a health insurance policy.

Policy number

Policy holder name | Date of birth (DD/MM/YYYY)

Please add 3rd Party Authority to my policy for the following individual, who is not covered under my policy:

Name of nominated person | Date of birth (DD/MM/YYYY)

Residential address (Postal address will not be accepted)

Suburb | State | Postcode | Email

Mobile | Home phone number

Nominated person signature | Date

Authority to Enquire/ Operate Policy

Level of authority

☐ Enquire only — Cannot make any changes to the policy. Can request information and statements regarding the policy and all policy holders.

☐ Authority to operate — Can make limited changes to the policy. Cannot change bank account details, cancel the policy or remove persons from the policy. Can lodge claims for processing for any person on the policy.

Note: All correspondence will be sent to the policyholder at their preferred method of contact. nib strongly recommends the use of Direct Credit to help ensure claims are paid to the account nominated by the policyholder.

Authority start date (mandatory) Authority end date (optional)

Policyholder signature Date

Need help?

Call: **1800 775 204**
From OS: **+61 2 9692 4488**
Mon to Fri: 8.30am – 6.00pm (AEDT)

Chat with us online: **nib.com.au/chat**

To submit your completed form

Mail:
Reply Paid 62208, Locked Bag 2010
Newcastle NSW 2300

Chat:
nib.com.au/chat

Online Services:
my.nib.com.au/login

The nib app:
download the free nib app

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